

Announcement no. 4/2021
of the Dean of the Faculty of Letters of the University of Wrocław
of 28 April 2021
on
the procedure of verifying diploma theses in the Uniform Antiplagiarism System
(Jednolity System Antyplagiatowy)

Pursuant to Regulation no. 42/2021 of the Rector of the University of Wrocław of 30 March 2021 on implementing the *procedure of graduating, verifying diploma theses by means of the antiplagiarism system, archiving diploma theses by means of the Archive of Diploma Theses (APD) system and submitting theses to the Repository of Written Diploma Theses (Repozytorium Pisemnych Prac Dyplomowych)* as well as Resolution no. 322/2019 of the Council of the Faculty of Letters of the University of Wrocław of 12 November 2019 on the detailed conditions of completing first-cycle and second-cycle studies as well as diploma theses and diploma examinations at the Faculty of Letters, I hereby establish the following principles of proceeding with the diploma theses (bachelor's and master's theses), in which the supervisor has found that they contain essential similarities detected in the course of JSA (Jednolity System Antyplagiatowy) verification or has found that there is a suspicion of infringing the copyright:

1. In the case of the verified diploma theses (bachelor's and master's theses):
 - the acceptable PRP coefficient for the leading result (>10 words in a phrase) is lower than 30%;
 - the result of the JSA verification may not show manipulations in the text in order to conceal plagiarism and falsify the value of PRP coefficients (*i.e.* special characters not belonging to the language of the thesis (more than 10% of all characters), unrecognised words (more than 10% of all words), graphic elements (other than those used in the thesis) of fragments of another style (more than 5%).
2. When the report results so allow, the supervisor accepts the diploma thesis in the APD system and submits the electronic statement about allowing the diploma thesis to be defended.
3. Exceeding the values referred to in Point 1 imposes on the supervisor the obligation to generate a detailed report of JSA verification and to analyse it.
4. Irrespective of the obtained PRP result, each time, the supervisor should verify whether the fragments of the thesis indicated by the system in the colours of the reference bases are provided with appropriate references.
5. If the infringement of the copyright is found, including the use of purposeful manipulations hindering the antiplagiarism verification, the supervisor notifies the dean, who requests the Rector to carry out the explanatory proceedings.
6. If it results from the assessment that the diploma thesis does not contain evidence pointing to plagiarism and is the result of the author's lack of diligence in using other authors' works, the supervisor immediately informs the dean and student about the fact that the diploma thesis has been withdrawn and needs correction (enclosure no. 4 to Announcement no. 3/2021 of the Dean of the Faculty of Letters of the University of Wrocław; the scanned version of the enclosure may be sent by e-mail). After the student corrects the diploma thesis and uploads it again to the APD system and after the diploma thesis has been verified in the Uniform Antiplagiarism System again, the supervisor sends electronically a new antiplagiarism verification report generated from the JSA system along with the statement.
7. If another verification by means of the JSA systems shows that the acceptable value of the PRP coefficient for the leading result (>10 words in a phrase – 30%) is exceeded, the diploma thesis may be allowed to be defended after it has been analysed and assessed by the Board for Diploma Thesis Verification operating at the Faculty of Letters of the University of Wrocław. The supervisor shall send the antiplagiarism verification report generated from the JSA system to the appropriate Dean's Office.
8. The dean may authorise the deputy deans to participate in the procedures described in Point 4, entrusting them with the decision-making rights.
9. The Announcement no. 5/2019 of the Dean of the Faculty of Letters of the University of Wrocław of 12 November 2019 on the procedure of verifying diploma theses by means of the Uniform Antiplagiarism System expires.

10. The principles established herein are valid for diploma thesis defences taking place after 1 June 2021.

Dean of the Faculty of Letters

A handwritten signature in blue ink, reading "A. Lewicki".

**dr hab. Arkadiusz Lewicki,
professor of the University of
Wrocław**