

**Announcement no. 5/2019**  
**of the Dean of the Faculty of Letters of the University of Wrocław**  
**of 12 November 2019**  
on  
**the procedure of verifying diploma theses in the Uniform Antiplagiarism System**  
**(Jednolity System Antyplagiatowy)**

Pursuant to Regulation no. 9/2018 of the Rector of the University of Wrocław of 07 February 2018 on implementing the procedure of graduating, verifying diploma theses by means of the antiplagiarism system, archiving diploma theses by means of the Archive of Diploma Theses (APD) system and submitting theses to the Polish Repository of Written Diploma Theses (Ogólnopolskie Repozytorium Pisemnych Prac Dyplomowych (ORPPD)) (as amended), Regulation no. 103/2017 of the Rector of the University of Wrocław of 02 October 2017 on documenting the course of studies at the University of Wrocław (as amended) as well as Resolution no. 322/2019 of the Council of the Faculty of Letters of the University of Wrocław of 12 November 2019 on the detailed conditions of completing first-cycle and second-cycle studies as well as diploma theses and diploma examinations at the Faculty of Letters, I hereby establish the following principles of proceeding with the diploma theses (bachelor's and master's theses), in which the supervisor has found that they contain essential similarities detected in the course of JSA (Jednolity System Antyplagiatowy) verification or has found that while writing the diploma thesis the student used manipulations hindering the antiplagiarism verification:

1. In the case of the verified diploma theses (bachelor's and master's theses), the value of the overall results, with the similarity strength being 0.33 with reference to the major result (10 words in a phrase) is 30%.
2. Exceeding the value referred to in Point 1 imposes the obligation to generate a detailed report of JSA verification and its analysis on the supervisor.
3. On the basis of the analysis of the detailed report, the supervisor files a petition for allowing the diploma thesis to be defended or for not allowing the diploma paper to be defended as a result of finding the occurrence of essential similarities detected in the course of JSA verification or because of finding that while writing the diploma thesis, the student used manipulations hindering the antiplagiarism verification.
4. In case it is found that the diploma thesis contains essential similarities detected in the course of JSA verification, the supervisor shall notify of this in writing the dean who shall request the Rector to carry out the explanatory proceedings in order to examine the case under Article 287 of Higher Education and Science Act. The dean can also file such a petition on his/her own initiative after consulting a member of the Council of the Faculty of Letters who has the title of doktor habilitowany or the scientific title.
5. In case it is found that while writing the diploma thesis, the student used manipulations hindering the antiplagiarism verification, *i.e.* special characters which do not belong to the language of the diploma thesis (more than 10% relative to all characters), unrecognised words (more than 10% relative to all words), graphic elements (other than those used in the diploma thesis) or fragments of another style (more than 5), the supervisor shall notify in writing the dean's office of the Faculty of Letters of the necessity to remove the file of the verified diploma thesis from the APD system and the student of the necessity to upload the diploma paper again after the manipulations hindering the antiplagiarism verification have been eliminated.
6. After the changes involving the elimination of the manipulations hindering the antiplagiarism verification referred to in Point 5 have been made, the diploma thesis is uploaded to the APD system and shall undergo another JSA verification.
7. The dean may authorise vice-deans to participate in the procedures described in Point 4, entrusting them with the decision-making rights.

8. The Announcement no. 7/2016 of the Dean of the Faculty of Letters of the University of Wrocław of 02 December 2016 on the procedure of verifying diploma theses by means of the PLAGIAT system.

**Dean of the Faculty of Letters**  
**prof. dr hab. Marcin Cieński**